



**Community  
Led Homes**

**Skills Checklist for Community Led  
Housing Advisers**

**Adviser name:** Click or tap here to enter text.

**Adviser's organisation name:** Click or tap here to enter text.

(If applicable and not the Hub.)

**Hub:** Click or tap here to enter text.

(Please indicate the Hub this adviser is connected to.)

**Insurance:**

(Please confirm that the Hub, the adviser or their organisation has, or will obtain, appropriate professional indemnity insurance.)

### **Your knowledge and experience with CLH**

(Please set out, in up to 300 words, your knowledge and understanding of community-led housing, any direct experience providing technical advice to groups looking to set up CLH groups and any training/accreditation you have completed.)

Click or tap here to enter text.

### **Specific knowledge, skills and experience**

Please tick or comment on all you feel you can provide to groups. In most areas groups will need specialist input (e.g. from architects, surveyors), so in some areas your advice need only be as a generalist able to help them obtain and make best use of that input.

Tick R (red) if you have no skills/experience, A (amber) for some relevant skills/experience, and G (green) if you feel you have strong skills and experience.

<b>Group support</b>	<b>R</b>	<b>A</b>	<b>G</b>	<b>Comment</b>
Knowledge about the broad range of CLH options	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Defining purpose and common values	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Democratic procedures and establishing good governance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Building membership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Community engagement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Legal constitution & incorporation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Business planning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Engaging Local Authorities and Housing Associations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Development options (tenure, partnerships, costs, risks)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Project feasibility appraisal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Group fundraising	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Site, planning and development finance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mortgage finance for residents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Registration with the Regulator of Social Housing (Becoming an RP) and as an Investment Partner with Homes England	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Site support</b>	<b>R</b>	<b>A</b>	<b>G</b>	<b>Comment</b>
Site finding and investigations based on group's criteria	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Valuation and negotiation, including different acquisition options	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Planning and public procurement rules, Inc. rural exception sites and best consideration/state aid	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Development and financial viability appraisal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pre-planning advice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Site investigations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sketch scheme layout	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Risk evaluation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Competitive bidding/procurement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Due diligence and risk evaluation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Plan support</b>	<b>R</b>	<b>A</b>	<b>G</b>	<b>Comment</b>
Scheme design and architecture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Planning law and procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Build options inc self/custom build	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Value engineering	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Contract management and options	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Agreements with local authority	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Budgetary control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Agreeing contract	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Build support</b>	<b>R</b>	<b>A</b>	<b>G</b>	<b>Comment</b>
Construction methods	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Services provision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cost and quality control (QS & clerk of works)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Contract management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Budgetary control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<b>Live support</b>	<b>R</b>	<b>A</b>	<b>G</b>	<b>Comment</b>
Housing management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ongoing financial management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Membership management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Good governance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Asset management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	